**PRODESA**

**8th Plenary Meeting**

**30 November 2020**

**Venue: on line meeting hosted by EUDITI**

|  |
| --- |
| **Monday 30 November** |
| ITEM | 09:15 | Joining the meeting |  |
| **1** | 09:30 | Start  | E. Athanasakou, EUDITI |
| **2** | 09:35 | Greetings from our Project Adviser | Björn Zapfel |
| **3** | 09:45 | **WP1 ‘Coordination and management’** | Alimos |
| **3.1** |  | * Overview of the activities in the past 6-months
* Preparing for the final technical and financial report
* Discussion, conclusions and action list
 | PMSAll |
| **4** | 10:00 | **WP2 ‘Finalisation of energy efficiency projects’** | Euditi |
| **4.1** | 10:00 | **Task 2.1 ‘Detailed design of the energy efficiency projects’** * Summary of the work performed in the last period
* Discussion
 | EuditiPartner 3 |
| **4.2** | 10:10 | **Task 2.2 ‘Economic appraisal of projects’*** Cost benefit analysis of the energy efficiency projects - Partners 2 and 5
* Finalisation of the deliverable
* Discussion, conclusions, action list
 | EnfinityEnfinity, CRESAll |
| **4.3** | 10:25 | **Task 2.3 ‘Capacity building activities’*** Closing of the Task
* Discussion, conclusions, action list
 | EuditiCRES, Euditi |
| **5** | 10:35 | **WP3 ‘Comparative assessments of available financing sources’** | CRES |
| **5.1** |  | **Task 3.1 ‘Analysis of the complementary funding sources’*** Any developments will be presented in Task 4.1
 |  |
| **5.2** | 10:35 | **Task 3.2 ‘Preparation and launching of crowdfunding campaigns’*** Presentation of the Deliverable
* Closing the Task
* Discussion, conclusions
 | ECN – Conny WeberECNAll |
| **5.3** | 10:45 | **Task 3.3 ‘ESCO dialogue’*** Work performed
* Closing the Task
* Discussion, conclusions, action list
 | CRESAll |
|  | 11:05 | **Coffee Break** |  |
| **6** | 11:20 | **WP4 ‘Financing schemes and identification of suitable tendering procedures’** | CRES |
| **6.1** | 11:20 | **Task 4.1 ‘Project bundling and organisation of financing schemes’ and Task 3.1 ‘Analysis of the complementary funding sources’*** Progress performed – Financing schemes for Partner 1, 2, 4 and 5
* Discussion, conclusions, action list
 | EnfinityEnfinity, EUDITIAll |
| **6.2** | 11:50 | **Task 4.2 ‘Identification of suitable tendering procedures’*** Report on work performed
* Remaining work
* Discussion, conclusions, action list
 | CRESCRES, KelemenisAll |
| **6.3** | 12:10 | **Task 4.3 ‘Coaching activities to municipalities on tendering and ESCO contracting’*** Work performed
* Discussion, conclusions, action list
 | CRESCRES, Kelemenis, Alimos, Ag. Dimitrios, Glyfada, VVV, City of AAK, CRES |
|  | **12:50** | **Lunch** |  |
| **7** | **13:45** | **WP5 ‘Tender launching and contract signing’** | Alimos |
| **7.1** | 13:45 | **Task 5.1 ‘Tender Launching’*** Work progress
* Preparation of the deliverable
* Discussion, conclusions, action list
 | Alimos/ CRESAll municipalitiesAlimos / CRESAll |
| **7.2** | 14:10 | **Task 5.2 ‘Evaluation, Selection of ESCOs, and Signing of Contracts’*** Planning of the Task
* Discussion, conclusions, action list
 | CRESCRES, all municipalitiesAll |
| **8** | **14:30** | **WP6 ‘Replication’** | Euditi |
| **8.1** | 14:40 | **Task 6.1 ‘Replication plan for two municipalities’** – * Overview of the work performed by the two municipalities replicators
* Planning of the replication schemes
* Discussion, conclusions, action list
 | EuditiPalaio Faliro, Amaroussion All |
| **8.2** | 14:50 | **Task 6.2 ‘General Plan for Replication during and post PRODESA periods’*** Overview of the work performed
* Discussion, conclusions, action list
 | EuditiEuditiAll |
| **8.3** | 15:00 | **Task 6.3 ‘Network of replicators’*** Overview of the work performed
* Planning of the work, Partners’ involvement
* Discussion, conclusions, action list
 | EuditiEuditi, KEDEAllAll |
| **8.4** | 15:20 | **Task 6.4 ‘Capacity building webinars’*** Overview of the work performed
* Planning of the remaining work and launching of the webinars
* Discussion, conclusions, action list
 | EuditiEuditi, CRESAllAll |
|  | 15:40 | **Coffee Break** |  |
| **9** | 15:55 | **WP7 ‘Communication, Dissemination and Exploitation’** | Euditi |
| **9.1** | 15:55 | **Task 7.1 Presentation of the communication plan and activities performed*** Overview of the dissemination activities performed, planning of the workshop and brochure
* Discussion on the municipal dissemination plans
* Discussion, conclusions, action list
 | EuditiEuditiAll municipalitiesAll |
| **9.2** | 16:15 | **Task 7.2 National and international events of local authorities in which PRODESA can be presented*** Planning of the PRODESA Conference
* Suggestions on National and/or International events suitable for promoting the project
* Discussion, conclusion action list
 | KEDEKEDEKEDEAll |
| **9.3** | 16:30 | Discussion / Action list | Euditi |
|  | **16:45** | **End of the 8th Plenary Meeting** |  |